CCLINC Steering Committee Meeting Minutes

April 16, 2024
Time: 2:00pm

Steering Committee Members

Hollie Johnson (Wake Tech CC) Steering Committee Chair
Vacant -Steering Committee Vice-Chair
Sharon Hedgepeth (Gaston CC) Cataloging/Serials Subcommittee Chair
Lisa Dees (Wake Tech CC) Lending Services Subcommittee Chair
Vacant -Reference/Instruction Subcommittee Chair
Jennifer Mincey (Wake Tech CC) Reports Subcommittee Chair
Vacant – Training Subcommittee Chair
Shirley Outlaw (Albemarle) District 1 Representative
Vacant District 2 Representative
Jenny Thomas (Randolph CC) District 3 Representative
Megan Williams (Fayetteville Tech CC) District 4 Representative
Dana Glauner (South Piedmont CC) District 5 Representative
Vacant- District 6 Representative
Birch Barnes (NCCCS) Director of Library Services
Drew McNaughton* SirsiDynix System Administrator
Kathy Davis* (NCCCS) Associate Vice President, Distance Learning Technologies

New Business:

- New Item Type request
  - Sharon Hedgepath, the cataloging committee chairperson made a motion to add item type ART to the Sirsi system. Motion was seconded. Committee voted to pass the motion. Item type ART will be added.

- Original cataloging
  - Motion to continue the process of only sending original cataloging requests to Birch Barnes, the Director of Library Services using the updated catalog request form. Motion was seconded. Committee voted to pass the motion. An email will be sent to users with the current version of the worksheet.

- Catalog training
  - Sharon, Hollie, Jennifer, and Birch will create a checklist to determine who is able to receive smart port catalog training.
  - Birch will resume the responsibility for future smart port training classes. Sirsi training classes are available online.

Old Business:

- Steering Committee openings
  - Steering committee vice president and district representative spots are still open. Discussion will be tabled until the next migration of colleges.

Subcommittee Reports:

Cataloging – Next meeting is scheduled. Some members have left the committee. The new item Type ART was approved.

Lending Services – An updated ILL contact list was sent out.

Reports- Nothing to report

Systems Office- Kathy renewed all of the smaller library contracts.
OCLC is in the works, Chat Staff, Web Dewey was already done, and the Library of Congress was already done.

Districts 1-6 - Nothing to report

Deleteme subcommittee – Some libraries have not contacted Drew to set up new Discard profiles. Some of the schools that are leaving the Sirsi system have chosen not to use the new way of deleting items.

Meeting adjourned.

Next meeting: May 21,2024