

CCLINC Steering Committee Meeting Minutes

Sept 24, 2024

Time: 2:00pm

Steering Committee Members

Hollie Johnson (Wake Tech CC) Steering Committee Chair

Vacant -Steering Committee Vice-Chair

Sharon Hedgepeth (Gaston CC) Cataloging/Serials Subcommittee Chair

Lisa Dees (Wake Tech CC) Lending Services Subcommittee Chair

Vacant -Reference/Instruction Subcommittee Chair

Jennifer Mincey (Wake Tech CC) Reports Subcommittee Chair

Vacant – Training Subcommittee Chair

Shirley Outlaw (Albemarle) District 1 Representative

Vacant District 2 Representative

Jenny Thomas (Randolph CC) District 3 Representative

(Fayetteville Tech CC) District 4 Representative

Dana Glauner (South Piedmont CC) District 5 Representative

Vacant- District 6 Representative

Birch Barnes (NCCCS) Director of Library Services

Drew McNaughton* SirsiDynix System Administrator

Kathy Davis* (NCCCS) Associate Vice President, Distance Learning Technologies

New Business:

- The Steering committee voted to remove the reference instruction Subcommittee position.
- Steering Committee future meetings and representation.
 - Steering committee vice president and district representative spots are still open.
 - Discussion about the makeup of the Steering Committee and the frequency of meetings will be tabled until the next migration of colleges.
 - The current Steering Committee Chairperson will be stepping down June 2025.

Old Business

- Symphony 4.1.1 pending update
 - The scheduled server update is set for 12/30 24.
 - Web services will also be updated.

- Campus IT departments will need to update the clients on each workstation In January before students return. Someone who has administrative rights to download software to your desktop or laptop.
 - Plenty of symphony web licenses will be available, so online access will not be an issue.
 - Contact Drew McNaughton via email sirsi_help@nccommunitycolleges.edu or 800-388-0824 with any questions about the pending update.
 - One concern about using Symphony web at the reference desk with multiple workstations is that you cannot have shared log in. Each station would need to be logged on as individuals.
- Sirsi and Catalog training working group
 - The working group is still reviewing training options and will meet to further discuss how to provide clear instructions and information about training options for Sirsi Workflows and catalog training.

Subcommittee Reports:

Cataloging – Nothing to report

Lending Services – Nothing to report

Reports-

- Please do not run bib reports during the middle of the workday. Those large reports lock up the system and slow it down for everyone in CCLINC.
- The best time to schedule bib reports and large reports is between 8pm and midnight.

Districts 1-6 - Nothing to report

Delete me subcommittee -Nothing to report

Next meeting will be on October 15th at 2PM.

Meeting adjourned.