

NUMBERED MEMO CC25-025

TO: Members of the State Board of Community Colleges, Chairs of the Community College Boards of Trustees, Community College Presidents, Chief Academic Officers, Chief Admissions Officers, Basic Skills Directors, Business Officers, Continuing Education Officers, Customized Training Directors, Chief Financial Officers, Distance Learning, Financial Aid Officers, Personnel Officers, Student Development Administrators, Public Information Officers, Registrars, & Other Interested Parties

FROM: Jonnell Carpenter, *NCCCS General Counsel*

SUBJECT: Amendment of 2B SBCCC 500.3 – Investigation

DATE: April 8, 2025

On April 4, 2025, the State Board of Community Colleges voted to amend the State Board Code, **2B SBCCC 500.3 – Investigation**. This amendment will formally implement the changes previously approved by the State Board of Community Colleges during its January 16, 2020 meeting.

The amendment will be effective May 1, 2025. At that time, the amended rule will be published on the North Carolina Community College System's website, [State Board Code - NCCCS \(ncccommunitycolleges.edu\)](https://www.ncccommunitycolleges.edu). For your convenience, a copy of the rule in its final form is attached to this memorandum.

CC25-025

E-mail Copy
Attachment

**State Board of Community Colleges Code
TITLE 2 – PROPRIETARY SCHOOLS**



CHAPTER B. DUE PROCESS

SUBCHAPTER 500. SUSPENSION OR REVOCATION OF LICENSE

2B SBCCC 500.3 Investigation

- (a) The Executive Director of the Office of Proprietary Schools or the Executive Director's designee shall constitute an authorized official of the SBCC for the purpose of conducting investigations.
- (b) Pursuant to G.S. 115D-93(c)(3), the proprietary school under investigation shall permit the Executive Director of the Office of Proprietary Schools or the Executive Director's designee to obtain any information necessary to conduct the investigation.
- (c) The investigation shall conclude within 60 days from the date the Executive Director issued the "Notice of Allegations" to the proprietary school at issue.

History Note: Authority G.S. 115D-89; 115D-93;

Eff. [February 1, 2020](#).

Amended Eff. [May 1, 2025](#)