

Searching for Applications

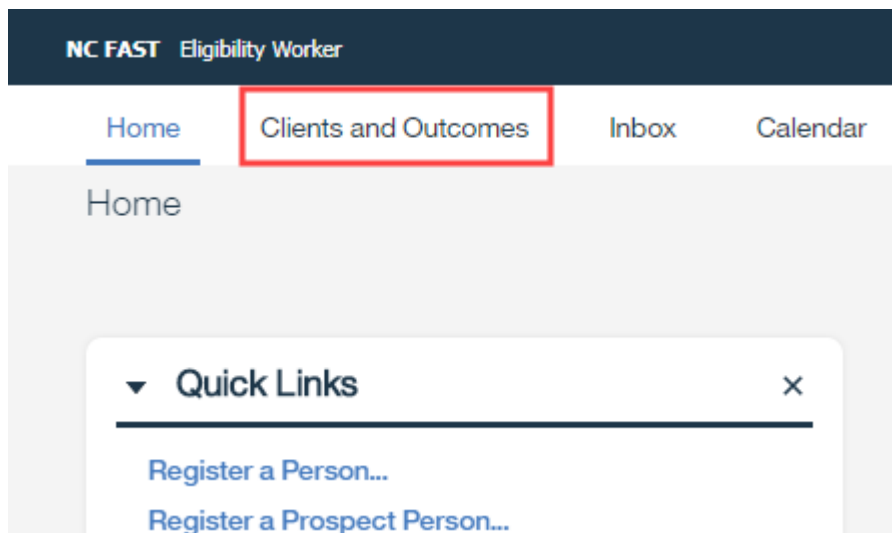
Last Updated: 03/16/2018

Overview

To search for applications in NC FAST.

Step-by-Step Instructions

1. From the NC FAST home page, click the **Clients and Outcomes** tab.

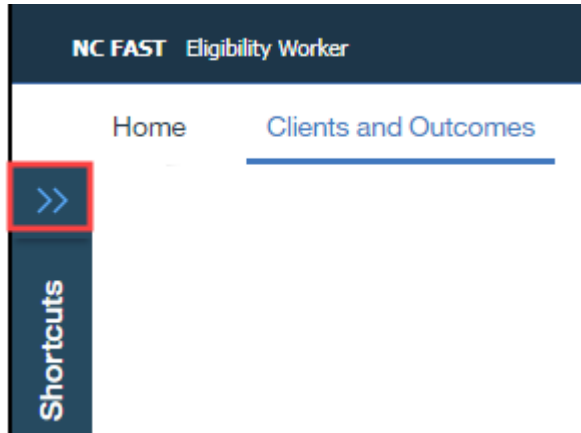


2. The Clients and Outcomes page displays. Click the **toggle**.

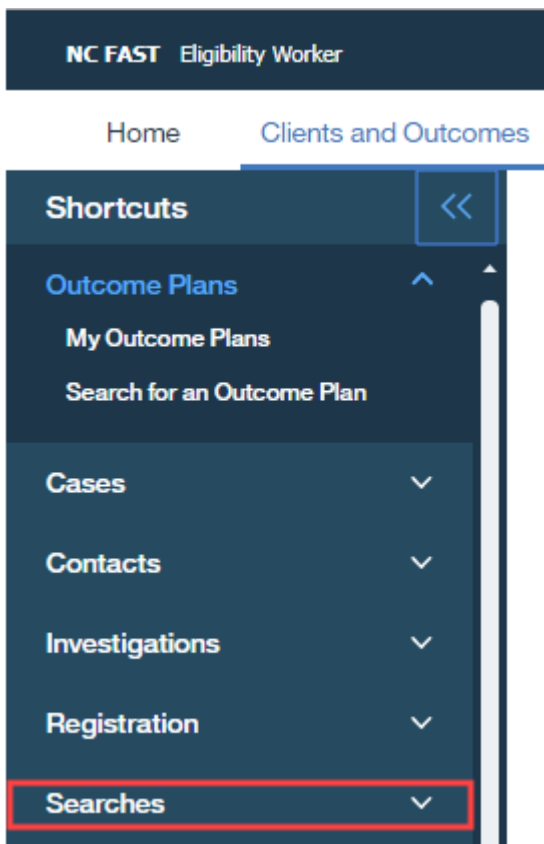


NC FAST

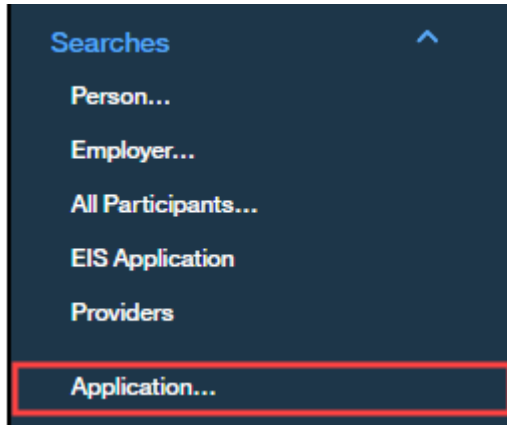
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3. The Shortcuts panel expands. Click the **Searches** folder.



4. The Searches folder displays. Click the **Application** hyperlink.



5. The Application Search page displays. Enter and select applicable search information. Click **Search**.

Note: At a minimum the Application Reference number or First Name, Last Name, and Program are required fields for an application search.

6. Search results display. Click the applicable **reference number** hyperlink.

NC FAST Eligibility Worker Ent

Home Clients and Outcomes Inbox Calendar Reports

>> Application Search X

Application Search

Status

☐ Income Support

☐ Disposed

☐ In-Progress

☐ Ready for Determination

Search Reset

Search Results (Number of Items: 1)

Application	Clients	Programs
▶ 113512447	STACEY GAULT and TIA GAULT.	Food and Nutrition Services.

7. The Application page displays.

NC FAST Eligibility Worker Enter Reference Number Welcome NCFast USER00373

Home Clients and Outcomes Inbox Calendar Reports

Income Support Application (113512447) X

Income Support Application (113512447)

TIA GAULT Primary 23 years

STACEY GAULT Parent 48 years

Income Support Application 113512447

Disposed Issues (0)

Application Date 8/22/2014

Preferred Contact Mail/Post

Interpreter Language Not Requested

Programs Food and Nutrition Services.

Aja Pass

Home All Documents Clients Programs Timers Evidence Related Cases Eligibility Checks Ineligibility Period Appeals Work Eligibility Administration Onlr

Home

Application Details

Submitted Date Time	8/22/2014 12:22	Method of Receipt	In-Person
Expedited	No	Source	
Revised Application Date		Date of Discouragement	



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