

NUMBERED MEMO CC-25-073

TO: Senior Continuing Education Administrators, Chief Academic Officers, and CCP Directors

FROM: Dr. Andrew Gardner
Associate Vice President, Workforce Strategies

Dr. Lisa Eads
Associate Vice President, Academic Programs

SUBJECT: Career & College Promise (CCP) Updates- Expanded WCE Pathway Access for Freshmen and Sophomores

DATE: August 21, 2025

Session Law 2025-56 (formerly Senate Bill 125) expands access to **Workforce Continuing Education (WCE) Career and College Promise (CCP) pathways** by:

- Permitting enrollment of **freshmen and sophomores** in WCE CCP pathways, in addition to juniors and seniors.
- Removing previous statutory restrictions that limit students to specific curriculum CTE programs.

This expansion provides greater flexibility for colleges to serve all high school students under **G.S. 115D-30.1**, as amended. Colleges must continue to adhere to the State Board Code, system policies, and any applicable external agency requirements when enrolling minors in WCE and CTE pathways.

Complete guidance will be reflected in **Section 14**, the *Career & College Promise Operating Procedures*, of the **Curriculum Procedures Manual**. To be eligible for enrollment in a Career and Technical Education pathway, through Continuing Education, a high school student must meet one of the following criteria:

- a. Be a high school freshman or sophomore as of the first day of the applicable term, **and**
 - i. Have the recommendation of the high school principal or his/her designee and rationale for recommendation, **and**
 - ii. Have the recommendation of the college's Chief Academic Officer or Chief Student Development Administrator, **and**
 - iii. Passed Math I with a grade of C or better, **and**

- iv. Scored a 3, 4, or 5 on the End of Course assessment (EOC) for Math I, **and**
 - v. Scored a 3, 4, or 5 on the 8th grade End of Grade ELA assessment, **and**
 - vi. Academic advising prior to enrollment is highly encouraged. **OR**
- b. Be a high school freshman or sophomore as of the first day of the applicable term, **and**
- vii. Have the recommendation of the high school principal or his/her designee and rationale for recommendation, and
 - viii. Have the recommendation of the college's Chief Academic Officer or Chief Student Development Administrator, and
 - ix. Demonstrate college readiness in English, reading, and mathematics on an assessment, and
 - x. Academic advising prior to enrollment is highly encouraged.

This numbered memo shall supersede all prior guidance pertaining to eligibility criteria for Workforce-Continue Education pathways through the Career and College Promise program. For questions or implementation support, please contact Aaron Mabe at mabea@nccommunitycolleges.edu.

CC: Dr. Brian Merritt, Senior Vice President & CAO
Continuing Education Registrars
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