

NUMBERED MEMO CC25-069

TO: Senior Continuing Education Administrators

FROM: Dr. Andrew Gardner
Associate Vice President, Workforce Strategies

SUBJECT: State Board WCE & CCR Course Approvals

DATE: **August 15, 2025**

On **August 15, 2025**, the State Board approved a new Workforce Continuing Education course for placement in the Combined Course Library. See Attachment A for detailed information.

Colleges are reminded that new and modified courses must be downloaded to the local course library (XUIC) and applied to local course copies (XULU). These processes are a mandatory workflow following all State Board changes to the Combined Course Library. Staff requiring assistance on the course download/update process should access the "Curriculum Management for Continuing Education User Guide" ([KB0010403](#)) in [ServiceNow](#) for a step-by- step guide.

If you have questions concerning the course or if you have questions regarding the process for submitting a new course or requesting a modification to an existing course in the CCL, send an email to the Workforce and Continuing Education Programs at WCERequests@ncccommunitycolleges.edu.

Cc: Dr. Brian Merritt, Senior Vice President and Chief Academic Officer
Chief Academic Officers
Continuing Education Officers
Continuing Education Registrars
Registrars
System Administrators
Planners
Public Safety Directors
Workforce Development Leadership Committee Members

Attachment A
Workforce and Continuing Education and College & Career Readiness
New Course Approvals, Modifications, and Tier Designations

New Course 1 of 1**Requesting College or Agency: Vance-Granville Community College**

Course ID	Course Title	Recommended Hours	Program Area	Tier/ Work-force Sector
TDP-2110	Intro to 3D Printing	80	P35 – Industrial/ Manufacturing	3/Engineering/ Advanced Manuf.

Description:	This course covers the historical, social and ethical issues, as well as the basic techniques surrounding 3D Printing. Topics include current and historical events, social impact of the technology and basic model creation and manipulation techniques. Upon completion, students should be able to demonstrate an understanding of the major advantages and disadvantages of 3D Printing technology as well as demonstrate an ability to create and print a simple project.
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Rationale: The request is to create a Propel Partner course in Workforce Continuing Education that parallels an existing course in Curriculum. Currently, there are no 3D Printing courses in Workforce Continuing Education that address this subject. The submitting college has been in communication with local employers who are interested in having their staff trained in 3D Printing within a condensed time frame. As demand for 3D Printing increases, colleges will have the opportunity to scale up training and education to meet industry needs. Now that the course was approved by the State Board of Community Colleges as a Workforce Continuing Education course, the course will be presented to the Curriculum and Course Review Committee (CCRC) for consideration of a credit-for-prior-learning pathway aligned with the existing curriculum course.