

**STATE BOARD OF COMMUNITY COLLEGES
Transformation Committee Charter**

Purpose: The Transformation Committee will redefine the student experience by strategically integrating people, processes and technology to drive sustainable growth.

The Committee's mission is to empower community colleges to enhance workflows, foster collaboration and leverage technologies and tools that support improved student success and institutional effectiveness to better meet the evolving needs of North Carolina's workforce.

We will cultivate a culture of continuous improvement, accountability, and governance to deliver a more efficient, inclusive and student-centered experience.

Organization: The Committee shall be a Special Committee of the State Board pursuant to Article XIV of the State Board Bylaws. Committee membership shall be appointed by the State Board Chair and consist of State Board Community College members and non-voting Liaisons.

Committee Liaisons shall be appointed from the following associations: 1) NC Association of Community College Trustees; 2) NC Association of Community College Presidents; 3) North Carolina Comprehensive Community College Student Government Association.

Responsibilities:

1. Strategic Oversight

- Align student information, finance, human resources, payroll, grant management, learning management, and customer relationship management systems modernization initiatives with the NCCCS's strategic goals.
- Student success and customer experience
- Ensure innovation and operational efficiency
- Systemwide data standardization, integration, and security

2. Governance and Accountability

- Ensure clear leadership, project ownership, and accountability for outcomes.
- Monitor key performance indicators and milestone achievement.
- Evaluate leadership performance in relation to technology projects.

3. Stakeholder Engagement

- Facilitate communication and feedback from college leaders
- Coordinate with other Board committees to ensure enterprise-wide alignment.

4. Risk Management

- Oversee risk identification and mitigation strategies related to scope, budget, and execution.
- Ensure cybersecurity and business continuity are considered in all modernization projects.

5. Procurement and Vendor Oversight

- Review major vendor agreements and project scopes.
- Ensure vendor accountability and performance monitoring.

6. Transparency and Communication

- Require monthly reporting to the full Board on progress and impact.
- Promote systemwide visibility and clarity on modernization initiatives.

7. Benchmarking and Best Practices

- Review national models and successful case studies from other states.
- Recommend process or policy changes based on evidence

Authority: The Committee may recommend actions including reallocation of resources, project adjustments, and escalation of concerns related to execution, leadership, or performance.

Contact(s):

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