

North Carolina Community College System Annual Reporting Plan 2025-2026

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Date	Title	Description	Program Lead 1	Program Lead 2	Requiring Authority	Person Confirming	How Information Is Used
	•	•		JULY	2025	•	
July 7, 2025	June 112 Budget and Expense Report	Monthly budget, expense, and revenue general ledger data.	Candid Carrington	Stephanie Fisher	State Treasurer	Candid Carrington	College budget, expense and revenue data is reconciled monthly. Once verified, this information is used to balance the 58 colleges' State Treasurer disbursing account bank statements. It is required that all bank accounts are reconciled and certified as completed.
		This reports the graduations entered by a college for the month. This is based on the entry date of the graduation and does not reflect a student that			State Board of Community Colleges		Ad hoc reporting, program evaluation, federal reporting, statistical analysis,
July 15, 2025	June Graduation Data Extract	graduated during the month.	Lisa Eads		System Office	Tim Leinbach	and performance measures.
		Year-end Customized Training Program project trainee data submitted by each of the 58					Year-end project trainee data submitted by the colleges is used to develop the
	Customized Training Year-	community colleges' Customized Training			Joint Legislative Education Oversight		Customized Training Program Annual Expenditures Report, which is required
July 25, 2025	End Report Capital Improvement Funds Expended or Obligated (Capital Data)	Directors. Totals for each college of Local Dollars, State Dollars, Vo-Ed Dollars, Other Federal Funds = Combined Total. These totals are pulled together by pulling from the College updated NCCCS 3-5 form due annually, mid-July/first-August.	Anita Gonsiorowski Angela Dorman		Committee [G.S. 115D-5-1 (e)(f)] This combined report is provided to the State Board of Community Colleges and the General Assembly.	John Loyack Lynne Gilbert	by legislature. Capital improvement Data from establishment of college Spreadsheet with the following tabs (Description) Historical Summary of Capital Improvements since the inception of the college, which includes new and RR Projects, Annual Survey Increases, and property transactions. Result: To capture the colleges OVERMATCH credit.
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August 4, 2025	Small Business Center Network Annual Report	This annual report captures the performance and economic impact data of the 58 Small Business Centers. It includes budget expenditures, goals, business success stories and excellence awards narratives.	Anne Shaw	AUGUS	State Board of Community Colleges System Office	Mark Hagenbuch	To track compliance, report outcomes and performance, and provide data for performance funding. College budget, expense and revenue data is reconciled monthly. Once
	July 112 Budget and Expense	Monthly budget, expense, and revenue general					verified, this information is used to balance the 58 college State Treasurer disbursing account bank statements. It is required that all bank accounts are
August 7, 2025	Report	ledger data.	Candid Carrington	Stephanie Fisher	State Treasurer	Candid Carrington	reconciled and certified as completed.
August 15, 2025	July Graduation Data Extract	This reports the graduations entered by a college for the month. This is based on the entry date of the graduation and does not reflect a student that graduated during the month. Total hours of vacation and sick leave donated and received at the college under the voluntary shared	Lisa Eads		State Board of Community Colleges System Office	Tim Leinbach	Ad hoc reporting, program evaluation, federal reporting, statistical analysis, and performance measures.
	Voluntary Shared Leave	leave policy and the total cost of the vacation and					
August 19, 2025	Report	sick leave donated and received.	Kelli Reale		OSHR under GS 126-8.3(c)	Kelli Reale	To determine the costs associated with the voluntary shared leave policy.
August 19, 2025	Report	sick leave dollated alld received.	Kelli Kedie	CEPTER 4		Kelli Kedie	To determine the costs associated with the voluntary shared leave policy.
	Summer Continuing	This report is used to transmit summary data regarding student membership hours in Workforce		SEPTEINI	BER 2025		The data is used in the allocation of funds to support instruction in these
		Development and Continuing Education courses as			State Board of Community Colleges		areas and associated Enrollment Growth. In addition, utilized for ad hoc
September 4, 2025	Report	well as College and Career Readiness courses.	Andrew Gardner	Stephanie Fisher	System Office	Tim Leinbach	reporting, program evaluation, and statistical analysis.
September 4, 2025	Summer Curriculum Institutional Class Report	This report is used to transmit summary data regarding student membership hours in Curriculum courses.	Lisa Eads	Stephanie Fisher	State Board of Community Colleges System Office	Tim Leinbach	The data is used in the allocation of funds to support instruction in these areas and associated Enrollment Growth. In addition, utilized for ad hoc reporting, program evaluation, and statistical analysis.
September 8, 2025	August 112 Budget and Expense Report	Monthly budget, expense, and revenue general ledger data.	Candid Carrington	Stephanie Fisher	State Treasurer	Candid Carrington	College budget, expense and revenue data is reconciled monthly. Once verified, this information is used to balance the 58 college State Treasurer disbursing account bank statements. It is required that all bank accounts are reconciled and certified as completed.
September 15, 2025	August Graduation Data Extract	This reports the graduations entered by a college for the month. This is based on the entry date of the graduation and does not reflect a student that graduated during the month.	Lisa Eads		State Board of Community Colleges System Office	Tim Leinbach	Ad hoc reporting, program evaluation, federal reporting, statistical analysis, and performance measures.
September 18, 2025	Summer Continuing Education Registration Report	Reports demographic, course registration and completion, and credentialing information for students registered in Workforce Development and Continuing Education courses as well as College and Career Readiness courses.	Andrew Gardner	Elizabeth Stoddard	State Board of Community Colleges System Office	Tim Leinbach	Ad hoc reporting, program evaluation, federal reporting, and statistical analysis.
September 18, 2025	Summer Comprehensive Curriculum Student Report (Formerly known as CRPFA)	This reports Curriculum Students Demographic, Registration, Completion, and Financial Aid information.	Lisa Eads	Elizabeth Stoddard	State Board of Community Colleges System Office	Tim Leinbach	Ad hoc reporting, program evaluation, federal reporting, statistical analysis, and performance measures.



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		A data file as hardened by the college of the file					
		A data file submitted by the colleges to the System					
		Office that is used by the latter to produce					
		reporting for the General Assembly in accordance					
		with the annual appropriations act. This data is					
		used for statistical purposes and to adjust the					
							Described to the Control Assembly to make a little described
		tuition and registration fee receipts component of					Provided to the General Assembly to make policy decisions regarding waiver
September 18, 2025	Summer Tuition Remission	the enrollment growth formula.	Judy King		General Assembly	Tim Leinbach	policy.
		This is data collected at the time the college has					
		completed their accrual entries in the General					
		Ledger that is then reported to the State Auditor's					
C	OSA Asserval Avidit Files	Office.	December Today		Office of the State Auditor	Adamata Adamikanata	The date are used as part of the Chate Auditoria and to process
September 30, 2025	OSA Accrual Audit Files	Office.	Deante Tyler		Office of the State Auditor	Marnie MacKenzie	The data are used as part of the State Auditor's audit process.
				OCTOB	SER 2025		
		The 12-month Enrollment is the unduplicated					Provide a more complete picture of the number of students at non-traditional
October 1, 2025	IPEDS 12 Month Enrollments		Elizabeth Stoddard	Monty Hickman	US Department of Education	Eva Gifford	institutions that enroll students year-round or for short-term programs.
000000: 1, 2023	ii EBB IE Worten Ein Ginnenes	Collects data on the number of students who	Elizabeth Stoddard	Woney mekman	os separament or Education	Eva dinora	institutions that emonstagents year round or for short term programs.
		complete a postsecondary education program					
		(Completers) and the number of postsecondary					Business and industry, the military, and other groups that need to recruit
October 1, 2025	IPEDS Completions	awards earned (completions).	Elizabeth Stoddard	Monty Hickman	US Department of Education	Eva Gifford	individuals with particular skills use these data extensively.
	i i				·		
		Data collected provide general information about					
		student charges. Data collected include: Tuition					Used in Cost of Attendance estimates and to calculate an Average Net Price
L	L	and required fees; application fees; and food and	1		L		for first-time, full-time undergraduate students to meet requirements of the
October 1, 2025	IPEDS Cost I	housing charges.	Elizabeth Stoddard	Monty Hickman	US Department of Education	Eva Gifford	Higher Education Act of 1965 (HEA), as amended.
		A report generated by a college to provide	·				
		legislative members, committees, and fiscal					
		analysts with the projected FTE for the North			State Board of Community Colleges		
0-1-1	Fall Fall control FTF		Stantania Fishan	Dates Dates		Elizabath Chaddand	Used in the consequence of Budget and in the continue of the c
October 6, 2025	Fall Estimated FTE	Carolina Community College System.	Stephanie Fisher	Brian Bridgers	System Office	Elizabeth Stoddard	Used in the preparations of Budget projections for the coming year.
							College budget, expense and revenue data is reconciled monthly. Once
							verified, this information is used to balance the 58 college State Treasurer
	September 112 Budget and	Monthly budget, expense, and revenue general					disbursing account bank statements. It is required that all bank accounts are
October 7, 2025	Expense Report	ledger data.	Candid Carrington	Stephanie Fisher	State Treasurer	Candid Carrington	reconciled and certified as completed.
		1				8	
		This reports the graduations entered by a college					
		for the month. This is based on the entry date of					
	September Graduation Data	the graduation and does not reflect a student that			State Board of Community Colleges		Ad hoc reporting, program evaluation, federal reporting, statistical analysis,
October 15, 2025	Extract	graduated during the month.	Lisa Eads		System Office	Tim Leinbach	and performance measures.
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		This report is the annual survey of fees that goes					
		to the State Board of Community Colleges. 1E					
		SBCCC 700.1(e) of the State Board Codes states,					
		"The college shall report all required local fees					
		established by the board of trustees to the System					
		Office on an annual basis as directed by the System					
		Office." Local fees include instructional technology,					
		student activity, college access, parking and					
		security (CAPS), and required specific fees. This					
		data is used for statistical purposes and to ensure					
		that colleges do not charge fees that exceed the					
	Annual Survey of College	maximum allowable under State Board Code,			State Board of Community Colleges 1E		
October 24, 2025	Fees	where applicable.	Judy King		SBCCC 700.1(e)	Judy King	Reported to the State Board
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				NOVEM	BER 2025		To-lless hadest superior and account to the state of the
							College budget, expense and revenue data is reconciled monthly. Once
							verified, this information is used to balance the 58 college State Treasurer
1		The state of the s					disbursing account bank statements. It is required that all bank accounts are
1	October 112 Budget and	Monthly budget, expense, and revenue general			L	l	
November 7 2025	_	Monthly budget, expense, and revenue general ledger data.	Candid Carrington	Stenhanie Fisher	State Treasurer	Candid Carrington	reconciled and certified as completed
November 7, 2025	October 112 Budget and Expense Report	Monthly budget, expense, and revenue general ledger data.	Candid Carrington	Stephanie Fisher	State Treasurer	Candid Carrington	reconciled and certified as completed.
November 7, 2025	_	ledger data.	Candid Carrington	Stephanie Fisher	State Treasurer	Candid Carrington	reconciled and certified as completed.
November 7, 2025	_	ledger data. The institutional staff information report includes a variety of employee information by employee,	Candid Carrington	Stephanie Fisher	State Treasurer	Candid Carrington	reconciled and certified as completed.
November 7, 2025	_	ledger data. THE INSTRUMENTAL STATE INFORMATION REPORT INCIDUES a variety of employee information by employee, including but not limited to employment length,	Candid Carrington	Stephanie Fisher	State Treasurer	Candid Carrington	reconciled and certified as completed.
November 7, 2025	_	ledger data. The mistratuonar stan mormation report includes a variety of employee information by employee, including but not limited to employment length, relevant employment dates, and salary data by	Candid Carrington	Stephanie Fisher	State Treasurer	Candid Carrington	reconciled and certified as completed.
November 7, 2025	_	ledger data. THE INSTRUMENTAL STATE INFORMATION REPORT INCIDUES a variety of employee information by employee, including but not limited to employment length,	Candid Carrington	Stephanie Fisher	State Treasurer	Candid Carrington	reconciled and certified as completed.
November 7, 2025	_	ledger data. The mistratuonar stan mormation report includes a variety of employee information by employee, including but not limited to employment length, relevant employment dates, and salary data by funding source, to meet a state reporting	Candid Carrington	Stephanie Fisher	State Treasurer	Candid Carrington	reconciled and certified as completed.
November 7, 2025	_	ledger data. The institutional stan information report includes a variety of employee information by employee, including but not limited to employment length, relevant employment dates, and salary data by funding source, to meet a state reporting requirement. Colleague uses permanent employee	Candid Carrington	Stephanie Fisher	State Treasurer	Candid Carrington	
November 7, 2025	Expense Report	ledger data. The mistraturanian stan mormation report includes a variety of employee information by employee, including but not limited to employment length, relevant employment dates, and salary data by funding source, to meet a state reporting requirement. Colleague uses permanent employee records to report all eligible employees based on	Candid Carrington	Stephanie Fisher	State Treasurer	Candid Carrington	Utilized for ad hoc reporting, program evaluation, and statistical analysis. The
	Expense Report	ledger data. The mistraturania stan minimation report includes a variety of employee information by employee, including but not limited to employment length, relevant employment dates, and salary data by funding source, to meet a state reporting requirement. Colleague uses permanent employee records to report all eligible employees based on their primary positions as of October 1 of each		Stephanie Fisher			Utilized for ad hoc reporting, program evaluation, and statistical analysis. The data is also used to ensure colleges are complying with the State salary
	Expense Report	ledger data. The mistraturanian stan mormation report includes a variety of employee information by employee, including but not limited to employment length, relevant employment dates, and salary data by funding source, to meet a state reporting requirement. Colleague uses permanent employee records to report all eligible employees based on	Candid Carrington Elizabeth Stoddard	Stephanie Fisher	State Treasurer State reporting requirement	Candid Carrington Tim Leinbach	Utilized for ad hoc reporting, program evaluation, and statistical analysis. The
	Expense Report	ledger data. The mistraturania stan minimation report includes a variety of employee information by employee, including but not limited to employment length, relevant employment dates, and salary data by funding source, to meet a state reporting requirement. Colleague uses permanent employee records to report all eligible employees based on their primary positions as of October 1 of each		Stephanie Fisher			Utilized for ad hoc reporting, program evaluation, and statistical analysis. The data is also used to ensure colleges are complying with the State salary
	Expense Report	ledger data. The mistraturanian stan minimation report includes a variety of employee information by employee, including but not limited to employment length, relevant employment dates, and salary data by funding source, to meet a state reporting requirement. Colleague uses permanent employee records to report all eligible employees based on their primary positions as of October 1 of each year.		Stephanie Fisher			Utilized for ad hoc reporting, program evaluation, and statistical analysis. The data is also used to ensure colleges are complying with the State salary
	Expense Report	ledger data. The mistraturanian stan minimation report includes a variety of employee information by employee, including but not limited to employment length, relevant employment dates, and salary data by funding source, to meet a state reporting requirement. Colleague uses permanent employee records to report all eligible employees based on their primary positions as of October 1 of each year. This reports the graduations entered by a college		Stephanie Fisher			Utilized for ad hoc reporting, program evaluation, and statistical analysis. The data is also used to ensure colleges are complying with the State salary
	Expense Report Institutional Staff Information Report	ledger data. The instructional staff information by employee, including but not limited to employment length, relevant employment dates, and salary data by funding source, to meet a state reporting requirement. Colleague uses permanent employee records to report all eligible employees based on their primary positions as of October 1 of each year. This reports the graduations entered by a college for the month. This is based on the entry date of		Stephanie Fisher	State reporting requirement		Utilized for ad hoc reporting, program evaluation, and statistical analysis. The data is also used to ensure colleges are complying with the State salary schedule for college presidents.
November 17, 2025	Expense Report Institutional Staff Information Report October Graduation Data	ledger data. The institutional stan information by employee, including but not limited to employment length, relevant employment dates, and salary data by funding source, to meet a state reporting requirement. Colleague uses permanent employee records to report all eligible employees based on their primary positions as of October 1 of each year. This reports the graduations entered by a college for the month. This is based on the entry date of the graduation and does not reflect a student that	Elizabeth Stoddard	Stephanie Fisher	State reporting requirement State Board of Community Colleges	Tim Leinbach	Utilized for ad hoc reporting, program evaluation, and statistical analysis. The data is also used to ensure colleges are complying with the State salary schedule for college presidents. Ad hoc reporting, program evaluation, federal reporting, statistical analysis,
	Expense Report Institutional Staff Information Report	ledger data. The institutional stan information by employee, including but not limited to employment length, relevant employment dates, and salary data by funding source, to meet a state reporting requirement. Colleague uses permanent employee records to report all eligible employees based on their primary positions as of October 1 of each year. This reports the graduations entered by a college for the month. This is based on the entry date of the graduation and does not reflect a student that		Stephanie Fisher	State reporting requirement		Utilized for ad hoc reporting, program evaluation, and statistical analysis. The data is also used to ensure colleges are complying with the State salary schedule for college presidents.



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		Collects data on annual financial aid expenditures					
	NCHED A-10 Student	to students attending North Carolina colleges,			LINC North Carolina Higher Education		Colort data from the years to year and another control to the Chatistical Abetract
December 5, 2025	Financial Aid Summary	universities, community colleges and other postsecondary educational institutions.	Elizabeth Stoddard		UNC North Carolina Higher Education Data collection system	Eva Gifford	Select data from the report are reported each year in the Statistical Abstract of Higher Education in North Carolina.
		Reports tuition, fees, and charges for a full-time			UNC North Carolina Higher Education		Popert on the tuition and fees required by students attending a North
December 5, 2025	NCHED A-3 Tuition and Fees	student in the regular academic year, excluding summer school.	Elizabeth Stoddard		Data collection system	Eva Gifford	Report on the tuition and fees required by students attending a North Carolina higher education institution.
							College budget, expense and revenue data is reconciled monthly. Once verified, this information is used to balance the 58 college State Treasurer
	November 112 Budget and	Monthly budget, expense, and revenue general					disbursing account bank statements. It is required that all bank accounts are
December 5, 2025	Expense Report	ledger data.	Candid Carrington	Stephanie Fisher	State Treasurer	Candid Carrington	reconciled and certified as completed.
December 12, 2025	2-1 Summary Report	Summary budget submission that includes state, institutional and county budget.	Candid Carrington		115D-54 Preparation and submission of institutional budget.	Candid Carrington	College budget information is reconciled to approved state allocations and the total budget is summarized and reported to the SBCC. Budget data is used in various college and systemwide analyses and data collections.
	November Graduation Data	This reports the graduations entered by a college for the month. This is based on the entry date of the graduation and does not reflect a student that			State Board of Community Colleges		Ad hoc reporting, program evaluation, federal reporting, statistical analysis,
December 15, 2025	Extract	graduated during the month.	Lisa Eads		System Office	Tim Leinbach	and performance measures.
December 19, 2025	Longevity Request	Summary of annual Longevity budget needed to fund college Longevity payments.	Candid Carrington		1C SBCCC 400.8 (i) - Longevity pay plan for college personnel.	Candid Carrington	College longevity costs are compiled systemwide to determine the necessary State allocation needed to fund all longevity payments. Additional budget is allocated to colleges to fund annual expense.
	T	1		JANUA	RY 2026	1	College budget, expense and revenue data is reconciled monthly. Once
January 8, 2026	December 112 Budget and Expense Report	Monthly budget, expense, and revenue general ledger data.	Candid Carrington	Stephanie Fisher	State Treasurer	Candid Carrington	verified, this information is used to balance the 58 college State Treasurer disbursing account bank statements. It is required that all bank accounts are reconciled and certified as completed.
		This reports the graduations entered by a college for the month. This is based on the entry date of					
January 15, 2026	December Graduation Data Extract	the graduation and does not reflect a student that graduated during the month. This annual report captures the budget	Lisa Eads		State Board of Community Colleges System Office	Tim Leinbach	Ad hoc reporting, program evaluation, federal reporting, statistical analysis, and performance measures.
January 20, 2026	Small Business Center Mid- Year Budget Report	expenditures for the 58 Small Business Centers at mid-year, or December 31.	Anne Shaw		System Office	Mark Hagenbuch	To track expenditures and compliance with requirement to spend at least \$9,000 on instruction at each Center.
January 21, 2026	Fall Curriculum Institutional Class Report	This report is used to transmit summary data regarding student membership hours in Curriculum courses.	Lisa Eads	Stephanie Fisher	State Board of Community Colleges System Office	Tim Leinbach	The data is used in the allocation of funds to support instruction in these areas and associated Enrollment Growth. In addition, utilized for ad hoc reporting, program evaluation, and statistical analysis.
January 21, 2026	Fall Continuing Education Institutional Class Report	This report is used to transmit summary data regarding student membership hours in Workforce Development and Continuing Education courses as well as College and Career Readiness courses.	Andrew Gardner	Stephanie Fisher	State Board of Community Colleges System Office	Tim Leinbach	The data is used in the allocation of funds to support instruction in these areas and associated Enrollment Growth. In addition, utilized for ad hoc reporting, program evaluation, and statistical analysis.
January 21, 2026	IPEDS 200% Graduation Rates	Graduation rate data for students at two times (200%) the normal period of time provide information on institutional productivity and help institutions comply with reporting requirements of the Student Right-to- Know Act (1990) and the Higher Education Act, amended (2008).	Elizabeth Stoddard	Monty Hickman	US Department of Education	Eva Gifford	Calculate graduation rates for full-time, first-time degree and certificate-seeking undergraduate students.
January 21, 2026	nates		Elizabeth Stoddard	INIOILLY HICKITIAN	03 Department of Education	Eva Gillord	seeking undergraduate students.
January 21, 2026	IPEDS Cost II	Data collected provide general information about student charges. Data collected include: Tuition and required fees; application fees; and food and housing charges.	Elizabeth Stoddard	Monty Hickman	US Department of Education	Eva Gifford	Used in Cost of Attendance estimates and to calculate an Average Net Price for first-time, full-time undergraduate students to meet requirements of the Higher Education Act of 1965 (HEA), as amended.
January 21, 2026	IPEDS Graduation Rates	Graduation rate data provides information on institutional productivity and help institutions comply with reporting requirements of the Student Right-to-Know Act (1990) and the Higher Education	Elizabeth Stoddard	Monty Hickman	US Department of Education	Eva Gifford	Calculate graduation rates for full-time, first-time degree and certificate-seeking undergraduate students.
, ,		Degree-granting institutions report the outcomes of degree/certificate-seeking undergraduate students who are not only first-time, full-time students, but also part-time attending and non-					
January 21, 2026	IPEDS Outcome Measures	first-time (transfer-in) students. The award status is measured at specific points in time.	Elizabeth Stoddard	Monty Hickman	US Department of Education	Eva Gifford	The information is used to calculate graduation rates four, six and ten years out.
, ,		The Student Financial Aid survey collects the count					Used to calculate the average dollar amount of aid awarded. As required by the Higher Education Act (!965), as amended, IPEDS also collects data to
January 21, 2026	IPEDS Student Financial Aid	of students awarded different types of financial aid or military education benefits and the total	Elizabeth Stoddard	Brenda Burgess	US Department of Education	Eva Gifford	calculate average net price at each institution for two groups of undergraduates: those awarded grant aid and those awarded Title IV Federal Aid.



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		Report of expenditures for products purchased for					Reports compiled from all colleges into one report and provided to the
1		items included on Statewide Term Contract from					Division of Purchase & Contract to better establish Statewide Term Contract
February 3, 2026	Purchasing Flexibility Report	non-contract vendors.	Grant Braley		System Office	Grant Braley	pricing.
	Fall Comprehensive	This reports Curriculum Students Demographic,					
	Curriculum Student Report	Registration, Completion, and Financial Aid			State Board of Community Colleges		Ad hoc reporting, program evaluation, federal reporting, statistical analysis,
February 4, 2026	(Formerly known as CRPFA)	information.	Lisa Eads	Elizabeth Stoddard	System Office	Tim Leinbach	and performance measures.
	,				<u> </u>		
		Reports demographic, course registration and					
		completion, and credentialing information for					
		students registered in Workforce Development					
	Fall Continuing Education	and Continuing Education courses as well as					Ad hoc reporting, program evaluation, federal reporting, and statistical
					State Based of Community Callege		
February 4, 2026	Registration Report	College and Career Readiness courses. A data file submitted by the colleges to the System	Andrew Gardner	Elizabeth Stoddard	State Board of Community Colleges	Tim Leinbach	analysis.
		Office that is used by the latter to produce					
		reporting for the General Assembly in accordance					
		with the annual appropriations act. This data is					
		used for statistical purposes and to adjust the					Provided to the General Assembly to make policy decisions regarding waiver
February 4, 2026	Fall Tuition Remission	tuition and registration fee receipts component of	Judy King		General Assembly	Tim Leinbach	policy.
							College budget, expense and revenue data is reconciled monthly. Once
							verified, this information is used to balance the 58 college State Treasurer
	January 112 Budget and	Monthly budget, expense, and revenue general					disbursing account bank statements. It is required that all bank accounts are
February 6, 2026	Expense Report	ledger data.	Candid Carrington	Stephanie Fisher	State Treasurer	Candid Carrington	reconciled and certified as completed.
, . , . ,	, , , , , , , , , , , , , , , , , , , ,	Annual PAB Certification (as required by the					ye are an energy
		Memorandum of Understanding with the					
		Department of State Treasurer) reports that the	I		1		
		representations made by a community college in a					These certificates will be provided to the Department of State Treasurer upon
			I		Ganaral Assambly Assisted to the		request to comply with the Memorandum of Understanding between the
		Community College Questionnaire remain accurate			General Assembly Assigned to the		
	Annual Private Activity Bond	**************************************			Department of State Treasurer and		department and the System Office to ensure compliance with applicable
February 13, 2026	Certification	certification.	Angela Dorman		System Office	Lynne Gilbert	federal tax or other laws.
		This reports the graduations entered by a college					
		for the month. This is based on the entry date of					
	January Graduation Data	the graduation and does not reflect a student that			State Board of Community Colleges		Ad hoc reporting, program evaluation, federal reporting, statistical analysis,
February 17, 2026	Extract	graduated during the month.	Lisa Eads		System Office	Tim Leinbach	and performance measures.
• •		This report documents payments made through			<i>'</i>		
	Employee Payroll Deduction	payroll deductions to an employee association for					To verify and certify total membership count of a domiciled employees
February 27, 2026	Files	the December pay period.	Deante Tyler		Office of the State Auditor (OSA)	Marnie MacKenzie	association.
1 CD1 dd1 y 27, 2020					office of the state fladitor (oshi)	IVIGITIIC IVIGCICEIZIC	
1			•	MADO	LH 2026		·
	1		1	MARC	H 2026	Г	ICollege hudget expense and revenue data is reconciled monthly. Once
				MARC	H 2026		College budget, expense and revenue data is reconciled monthly. Once
	5-h			MARC	H 2026		verified, this information is used to balance the 58 college State Treasurer
	February 112 Budget and	Monthly budget, expense, and revenue general					verified, this information is used to balance the 58 college State Treasurer disbursing account bank statements. It is required that all bank accounts are
March 6, 2026	February 112 Budget and Expense Report	ledger data.	Candid Carrington	MARC Stephanie Fisher	H 2026 State Treasurer	Candid Carrington	verified, this information is used to balance the 58 college State Treasurer
March 6, 2026		ledger data. A report generated by a college to provide	Candid Carrington			Candid Carrington	verified, this information is used to balance the 58 college State Treasurer disbursing account bank statements. It is required that all bank accounts are
March 6, 2026		ledger data.	Candid Carrington			Candid Carrington	verified, this information is used to balance the 58 college State Treasurer disbursing account bank statements. It is required that all bank accounts are
March 6, 2026		ledger data. A report generated by a college to provide	Candid Carrington			Candid Carrington	verified, this information is used to balance the 58 college State Treasurer disbursing account bank statements. It is required that all bank accounts are
March 6, 2026 March 9, 2026		ledger data. A report generated by a college to provide legislative members, committees, and fiscal	Candid Carrington Stephanie Fisher		State Treasurer	Candid Carrington Elizabeth Stoddard	verified, this information is used to balance the 58 college State Treasurer disbursing account bank statements. It is required that all bank accounts are
	Expense Report	ledger data. A report generated by a college to provide legislative members, committees, and fiscal analysts with the projected FTE for the North		Stephanie Fisher	State Treasurer State Board of Community Colleges		verified, this information is used to balance the 58 college State Treasurer disbursing account bank statements. It is required that all bank accounts are reconciled and certified as completed.
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March 9, 2026	Expense Report Spring Estimated FTE February Graduation Data	ledger data. A report generated by a college to provide legislative members, committees, and fiscal analysts with the projected FTE for the North Carolina Community College System. This reports the graduations entered by a college for the month. This is based on the entry date of the graduation and does not reflect a student that	Stephanie Fisher	Stephanie Fisher	State Treasurer State Board of Community Colleges System Office State Board of Community Colleges	Elizabeth Stoddard	verified, this information is used to balance the 58 college State Treasurer disbursing account bank statements. It is required that all bank accounts are reconciled and certified as completed. Used in the preparations of Budget projections for the coming year. Ad hoc reporting, program evaluation, federal reporting, statistical analysis,
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March 9, 2026 March 16, 2026 March 18, 2026	Expense Report Spring Estimated FTE February Graduation Data Extract IPEDS Fall Enrollment	ledger data. A report generated by a college to provide legislative members, committees, and fiscal analysts with the projected FTE for the North Carolina Community College System. This reports the graduations entered by a college for the month. This is based on the entry date of the graduation and does not reflect a student that graduated during the month. Measures student access to higher education at traditional institutions. Data are collected for all students enrolled in credit-bearing courses/programs which could potentially lead to awards ranging from postsecondary certificates of less than 1 year to doctoral degrees. Provides context for understanding the resources and cost of providing postsecondary education and its contribution to the gross national product. Finance data collected conforms to the accounting standards for public and private institutions with the community colleges using the Governmental	Stephanie Fisher Lisa Eads Elizabeth Stoddard	Stephanie Fisher Brian Bridgers Monty Hickman	State Treasurer State Board of Community Colleges System Office State Board of Community Colleges System Office US Department of Education	Elizabeth Stoddard Tim Leinbach Eva Gifford	verified, this information is used to balance the 58 college State Treasurer disbursing account bank statements. It is required that all bank accounts are reconciled and certified as completed. Used in the preparations of Budget projections for the coming year. Ad hoc reporting, program evaluation, federal reporting, statistical analysis, and performance measures. The data collected include: full- and part-time students enrolled in the Fall by level, race/ethnicity, and gender; resident and high school graduation status of first-time undergraduate students (in even years); age of students (in odd years); student-to-faculty ratio; and students enrolled in distance education. The data collected provides revenues by source, e.g., tuition and fees, government grants and contracts, private gifts; expenses by function, e.g., instruction, research, academic support, institutional support; assets and
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March 9, 2026 March 16, 2026 March 18, 2026	Expense Report Spring Estimated FTE February Graduation Data Extract IPEDS Fall Enrollment IPEDS Finance	ledger data. A report generated by a college to provide legislative members, committees, and fiscal analysts with the projected FTE for the North Carolina Community College System. This reports the graduations entered by a college for the month. This is based on the entry date of the graduation and does not reflect a student that graduated during the month. Measures student access to higher education at traditional institutions. Data are collected for all students enrolled in credit-bearing courses/programs which could potentially lead to awards ranging from postsecondary certificates of less than 1 year to doctoral degrees. Provides context for understanding the resources and cost of providing postsecondary education and its contribution to the gross national product. Finance data collected conforms to the accounting standards for public and private institutions with the community colleges using the Governmental Accounting Standards Board (GASB). Data measure the number and type of staff supporting postsecondary education using the Standard Occupational Classification (SOC) System	Stephanie Fisher Lisa Eads Elizabeth Stoddard	Stephanie Fisher Brian Bridgers Monty Hickman Stephanie Fisher	State Treasurer State Board of Community Colleges System Office State Board of Community Colleges System Office US Department of Education US Department of Education	Elizabeth Stoddard Tim Leinbach Eva Gifford	verified, this information is used to balance the 58 college State Treasurer disbursing account bank statements. It is required that all bank accounts are reconciled and certified as completed. Used in the preparations of Budget projections for the coming year. Ad hoc reporting, program evaluation, federal reporting, statistical analysis, and performance measures. The data collected include: full- and part-time students enrolled in the Fall by level, race/ethnicity, and gender; resident and high school graduation status of first-time undergraduate students (in even years); age of students (in odd years); student-to-faculty ratio; and students enrolled in distance education. The data collected provides revenues by source, e.g., tuition and fees, government grants and contracts, private gifts; expenses by function, e.g., instruction, research, academic support, institutional support; assets and liabilities; and scholarships and fellowships. The data provides: employees by primary occupational activity, faculty status, and full- and part- time status; full-time instructional staff by academic rank,
March 9, 2026 March 16, 2026 March 18, 2026	Expense Report Spring Estimated FTE February Graduation Data Extract IPEDS Fall Enrollment	ledger data. A report generated by a college to provide legislative members, committees, and fiscal analysts with the projected FTE for the North Carolina Community College System. This reports the graduations entered by a college for the month. This is based on the entry date of the graduation and does not reflect a student that graduated during the month. Measures student access to higher education at traditional institutions. Data are collected for all students enrolled in credit-bearing courses/programs which could potentially lead to awards ranging from postsecondary certificates of less than 1 year to doctoral degrees. Provides context for understanding the resources and cost of providing postsecondary education and its contribution to the gross national product. Finance data collected conforms to the accounting standards for public and private institutions with the community colleges using the Governmental Accounting Standards Board (GASB). Data measure the number and type of staff supporting postsecondary education using the	Stephanie Fisher Lisa Eads Elizabeth Stoddard	Stephanie Fisher Brian Bridgers Monty Hickman	State Treasurer State Board of Community Colleges System Office State Board of Community Colleges System Office US Department of Education	Elizabeth Stoddard Tim Leinbach Eva Gifford	verified, this information is used to balance the 58 college State Treasurer disbursing account bank statements. It is required that all bank accounts are reconciled and certified as completed. Used in the preparations of Budget projections for the coming year. Ad hoc reporting, program evaluation, federal reporting, statistical analysis, and performance measures. The data collected include: full- and part-time students enrolled in the Fall by level, race/ethnicity, and gender; resident and high school graduation status of first-time undergraduate students (in even years); age of students (in odd years); student-to-faculty ratio; and students enrolled in distance education. The data collected provides revenues by source, e.g., tuition and fees, government grants and contracts, private gifts; expenses by function, e.g., instruction, research, academic support, institutional support; assets and liabilities; and scholarships and fellowships. The data provides: employees by primary occupational activity, faculty status,



North Carolina Community College System Annual Reporting Plan 2025-2026

							College budget, expense and revenue data is reconciled monthly. Once
							verified, this information is used to balance the 58 college State Treasurer
	March 112 Budget and	Monthly budget, expense, and revenue general					disbursing account bank statements. It is required that all bank accounts are
April 8, 2026	Expense Report	ledger data.	Candid Carrington	Stephanie Fisher	State Treasurer	Candid Carrington	reconciled and certified as completed.
		rooms within it, including information about area,					
		that is filed with UNC-GA for instructional space					
		utilization reporting. The data is submitted					
		through the DAVE system, built and maintained by					
April 15, 2026	Buildings and Rooms Update	1	Judy King		General Assembly assigned to UNC-GA	ludy King	A statewide report is compiled and published by UNC-GA.
7 (pr. 13), 2020	banangs and nooms opaute	0.10 0.11	Judy King		deneral resembly assigned to one on	sau, m.	A state made report is complica and published by one on
		This reports the graduations entered by a college					
		for the month. This is based on the entry date of					
	March Graduation Data	the graduation and does not reflect a student that			State Board of Community Colleges		Ad hoc reporting, program evaluation, federal reporting, statistical analysis,
April 15, 2026	Extract	graduated during the month.	Lisa Eads		System Office	Tim Leinbach	and performance measures.
				MAY	2026		
							College budget, expense and revenue data is reconciled monthly. Once
							verified, this information is used to balance the 58 college State Treasurer
NA 7 2026	April 112 Budget and	Monthly budget, expense, and revenue general	Condid Combonts	Charles de Fishes	Charles Toronton	Condid Construction	disbursing account bank statements. It is required that all bank accounts are
May 7, 2026	Expense Report	ledger data.	Candid Carrington	Stephanie Fisher	State Treasurer	Candid Carrington	reconciled and certified as completed.
		This reports the graduations entered by a college					
		for the month. This is based on the entry date of					
	April Graduation Data	the graduation and does not reflect a student that			State Board of Community Colleges		Ad hoc reporting, program evaluation, federal reporting, statistical analysis,
May 15, 2026	Extract	graduated during the month.	Lisa Eads		System Office	Tim Leinbach	and performance measures.
		List of access control data used in College					
		Information System (CIS) at each college and					Used as a test of access controls in place at each community college as part of
May 29, 2026	OSA CIS Security Files	submitted to the Office of the State Auditor.	Deante Tyler		Office of the State Auditor	Marnie MacKenzie	an audit.
				JUNE	2026		
							College budget, expense and revenue data is reconciled monthly. Once
							verified, this information is used to balance the 58 college State Treasurer
L F. 2026	May 112 Budget and	Monthly budget, expense, and revenue general	Condid Combonts	Charles de Fishes	Charles Toronton	Condid Construction	disbursing account bank statements. It is required that all bank accounts are
June 5, 2026	Expense Report	ledger data.	Candid Carrington	Stephanie Fisher	State Treasurer	Candid Carrington	reconciled and certified as completed.
		This report is used to transmit summary data					
		regarding student membership hours in Workforce					The data is used in the allocation of funds to support instruction in these
	Spring Continuing Education	Development and Continuing Education courses as			State Board of Community Colleges		areas and associated Enrollment Growth. In addition, utilized for ad hoc
June 5, 2026	Institutional Class Report	well as College and Career Readiness courses.	Andrew Gardner	Stephanie Fisher	System Office	Tim Leinbach	reporting, program evaluation, and statistical analysis.
		This report is used to transmit summary data					The data is used in the allocation of funds to support instruction in these
	Spring Curriculum	regarding student membership hours in			State Board of Community Colleges		areas and associated Enrollment Growth. In addition, utilized for ad hoc
June 5, 2026	Institutional Class Report	Curriculum courses.	Lisa Eads	Stephanie Fisher	System Office	Tim Leinbach	reporting, program evaluation, and statistical analysis.
		This reports the graduations entered by a college					
		for the month. This is based on the entry date of					
		the graduation and does not reflect a student that			State Board of Community Colleges		Ad hoc reporting, program evaluation, federal reporting, statistical analysis,
June 15, 2026	May Graduation Data Extract	graduated during the month.	Lisa Eads		System Office	Tim Leinbach	and performance measures.
		Reports demographic, course registration and					
		completion, and credentialing information for					
	Sanina Santinaina Education	students registered in Workforce Development			Chata Based of Community Callings		Address and address and address of dead and an address and address and
L 22 2026	Spring Continuing Education	and Continuing Education courses as well as	A and a second constant	Eller book Charletond	State Board of Community Colleges	The Late has be	Ad hoc reporting, program evaluation, federal reporting, and statistical
June 22, 2026	Registration Report	College and Career Readiness courses.	Andrew Gardner	Elizabeth Stoddard	System Office	Tim Leinbach	analysis.
	Spring Comprehensive	This reports Curriculum Students Demographic,					
	Curriculum Student Report	Registration, Completion, and Financial Aid			State Board of Community Colleges		Ad hoc reporting, program evaluation, federal reporting, statistical analysis,
June 22, 2026	(Formerly known as CRPFA)	information.	Lisa Eads	Elizabeth Stoddard	System Office	Tim Leinbach	and performance measures.
		A data file advictor discrete adlicate adlicate					
		A data file submitted by the colleges to the System					
		Office that is used by the latter to produce					
		reporting for the General Assembly in accordance					
		with the annual appropriations act. This data is					
		used for statistical purposes and to adjust the tuition and registration fee receipts component of					Provided to the General Assembly to make policy decisions regarding waiver
June 22, 2026	Spring Tuition Remission	the enrollment growth formula.	ludy King		General Assembly	Tim Leinbach	policy.
June 22, 2020	Spring raidon Nemission	The Office of the State Auditor requests colleges to	Judy King		General Assembly	IIII LEIIIJACII	policy.
	OSA - Department of State	submit payroll data from the December payroll					To verify retirement contributions with the NC Retirement System (Dept. of
June 30, 2026	Treasurer Payroll Data	periods.	Deante Tyler		Office of the State Auditor	Marnie MacKenzie	State Treasurer)
		•		•	•		