

PUBLIC SAFETY MEMO PS25-13

TO: Chief Academic Officers, Senior Continuing Education Officers, Registrars,
Curriculum and Workforce Continuing Education EMS Training Directors

FROM: Tonya Clark, Public Safety Training Specialist-EMS Programs
Kenny Weatherington, Director, Public Safety Training Programs

SUBJECT: New AEMT Supplemental Course EMS-4304

DATE: September 4, 2025

This memo provides details of a new Workforce Continuing Education course, Advanced Emergency Medical Technician (AEMT) Supplemental, approved by the State Board of Community Colleges at the July 18, 2025, meeting.

The State Board approved a new Workforce Continuing Education course at their July meeting, AEMT Supplemental. The course affects both Curriculum and Workforce Continuing Education programs. This course is in response to a recent rule change by the accrediting Committee on Accreditation for EMS Professionals (CoAEMSP), and has been adopted by the NC Office of EMS, which amended the required number of patient contacts by AEMT students from 20 contacts to 50 contacts. This course will assist colleges in meeting accreditation requirements as colleges must have accredited AEMT programs by July 1, 2026.

Course information as approved by the State Board:

Course ID	Course Title	Course Description	R	M	Cert	Program Area	Tier/WF Sector
EMS 4304	Advanced Emergency Medical Technician Supplemental	This supplemental course is specifically and solely for students who are not able to meet the minimum patient contacts requirement of the AEMT curriculum during AEMT clinical and/or field rotations as required by the NC Office of EMS. This course shall be delivered as a contact hour course.	96	115	Y	L15	2/Public Safety

Rationale: Based on a recent change to the National EMS Standards as adopted by the NC Office of EMS and CoAEMSP, this new course provides colleges and students a resource to meet the recent increase in patient contacts as required by the governing entities above for the Advanced EMT credentialing course. The change increased patient contacts from 20 to 50 contacts. Quantifying an acceptable hours increase to the AEMT Initial course is not easily identifiable, especially in counties with limited clinical/field experience resources.

Details:

- This course may be utilized when a student has completed all hours of the Initial AEMT course but has not met the required number of patient contacts (50) within the original allotted course hours.
- **This course shall be offered as a multi-entry/multi-exit contact hour course** to allow students to exit the course at the time they have achieved the 50-patient contact requirement. This course **may not** be offered as a membership hour course.
- Colleges may not build a second section of the initial AEMT course for this purpose or to add additional course content, inclusive of didactic, lab, field, or clinical hours.

Colleges are reminded to download new and modified courses to their local course library (XUIC) and ensure that updates are applied to local course copies (XULU) in line with the State Board's changes to the Combined Course Library.

For questions or further information, contact:

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