

PUBLIC SAFETY MEMO PS25-14

TO: Chief Academic Officers, Senior Continuing Education Officers, Registrars, Fire and Emergency Management Training Directors

FROM: Michael Caviness, Public Safety Training Specialist-Fire/Rescue and Emergency Management
Aaron Mabe, State Director of Dual Enrollment
Kenny Weatherington, Director, Public Safety Training Programs

SUBJECT: Public Safety Propel Partner Courses Approved by the State Board of Community Colleges September 19, 2025

DATE: October 13, 2025

This memo provides updates on State Board approval of new public safety courses in the combined course library affecting both curriculum and workforce continuing education programs.

On **September 19, 2025**, the State Board approved four (4) new public safety Workforce Continuing Education courses for placement in the Combined Course Library. These new courses are directly aligned to existing curriculum public safety courses.

Colleges are reminded that new and modified courses must be downloaded to the local course library (XUIC) and applied to local course copies (XULU). These processes are a mandatory workflow following all State Board changes to the Combined Course Library. Staff requiring assistance on the course download/update process should access the "Curriculum Management for Continuing Education User Guide" ([KB0010403](#)) in [ServiceNow](#) for a step-by-step guide.

For questions on course downloading/XUIC/XULU processes, contact Reyna Rodriguez at rodriguezr@nccommunitycolleges.edu.

Details:

- As these courses are directly aligned with existing curriculum courses, all course student learning outcomes must be equivalent in the Workforce Continuing Education courses.
- The Workforce Continuing Education courses are fee waiver eligible for qualifying students. The curriculum equivalent courses **are not fee waiver eligible courses** with the exception of Basic Law Enforcement Training (BLET), via sponsorship letters, and Career and College Promise CTE pathways in curriculum programs.
- Colleges must follow all prescribed accreditation components and State Comprehensive Articulation requirements related to faculty credentials for students to be eligible for Credit for Prior Learning transfer within community colleges and universities.
- Consideration for local CCP/WCE pathways must follow prescribed System Office application and approval processes.
- Use of Public Safety Special Topics course numbers for parallel Curriculum courses in Workforce Continuing Education courses is **not** appropriate.

Please see below for basic course information as approved by the State Board in October. For additional course information, including course descriptions, please visit the NCCCS Combined Course Library at [Continuing Education for Faculty and Staff](#).

WCE Prefix/ Number	WCE Course Title	WCE Course Hours	CU Prefix/ Number	CU Course Title	Class/Lab/ Credit Hours
EPT-2124	Emergency Management Services Law and Ethics	48	EPT-124	Emergency Management Services Law and Ethics	3-0-3
EPT-2251	Public Finance and Budgeting	48	PAD-251	Public Finance and Budgeting	3-0-3
FIP-2176	Hazardous Materials: Operations	64	FIP-176	Hazardous Materials: Operations	4-0-4
FIP-2256	Municipal Public Relations	48	FIP-256	Municipal Public Relations	3-0-3

For questions:

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