

Curriculum Program Application Special Application Process

Processing and Evaluation Report

This checklist is utilized by Program Coordinators at the System Office as a key component of the program evaluation process. It is provided as a resource for colleges to utilize prior to submission of their curriculum program application to ensure that their program application is complete.

I. The following items have been confirmed:

- A. ☐ Curriculum title is included on special application title list
- B. ☐ College is approved for conditional title if applicable
- C. ☐ College is approved for the parent program if the title is a concentration
- D. ☐ College is not already approved for this program

II. The following documents are included in the application packet:

- A. ☐ College certification page (signed)
- B. ☐ Copy of Minutes from Board of Trustees meeting(s) at which proposed program discussed and approved.
- C. ☐ College's proposed program of study (POS)

III. Implementation of Level III Cooperative Curriculum Agreement

- A. Program includes indication that college plans to collaborate with one or more colleges to offer the proposed program Yes ☐ No ☐

☐ If yes, a Level III CCA is included in the application

IV. Curriculum Design

- A. ☐ Program of study meets criteria of current Curriculum Standard
- B. ☐ Program of study does not include course(s) restricted to another program
- C. ☐ Completed POS review is attached

Comments/Concerns:
