

**NUMBERED MEMO CC26-004**

**TO:** Members of the State Board of Community Colleges, Chairs of the Community College Boards of Trustees, Community College Presidents, Chief Academic Officers, Chief Admissions Officers, Basic Skills Directors, Business Officers, Continuing Education Officers, Customized Training Directors, Chief Financial Officers, Distance Learning, Financial Aid Officers, Personnel Officers, Student Development Administrators, Public Information Officers, Registrars, & Other Interested Parties

**FROM:** Jonnell Carpenter, *NCCCS General Counsel*

**SUBJECT:** Amendment of 2A SBCCC 300.6 – North Carolina Proprietary School Fee Schedule

**DATE:** January 20, 2026

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On January 16, 2026, the State Board of Community Colleges (SBCC) voted to amend the State Board Code, **2A SBCCC 300.6 – North Carolina Proprietary School Fee Schedule**. The amendment increases the late license renewal fee for Proprietary Schools from \$500 to \$1,000. This increase would potentially discourage schools from submitting late applications.

The amendment will be effective **February 1, 2026**. At that time, the amended rule will be published on the North Carolina Community College System's website, [State Board Code - NCCCS \(ncccommunitycolleges.edu\)](https://www.ncccommunitycolleges.edu/state-board-code). For your convenience, a copy of the rule in its final form is attached to this memorandum.

CC26-004

Email Copy  
Attachment

**State Board of Community Colleges Code  
TITLE 2 – PROPRIETARY SCHOOLS**



**CHAPTER A. PROPRIETARY SCHOOLS**

**SUBCHAPTER 300. LICENSURE**

**2A SBCCC 300.6 North Carolina Proprietary School Fee Schedule**

Each proprietary school subject to Article 8 of Chapter 115D shall make payment as directed by the SBPS according to the following fee schedule:

- (1) Initial license - \$5,000.
- (2) Annual license renewal - \$2,500. Any license renewal application submitted through the North Carolina Proprietary Board Licensure Portal between March 2 and April 25 shall be assessed a \$1,000 late fee.
- (3) Program additions - \$200.
- (4) Program revisions - \$200.
- (5) School relocations - \$500.
- (6) Remote sites - \$1,000 initial site fee, plus annual renewal fee of \$750.
- (7) Site assessments to verify statutory or SBCC Code compliance, or to approve program additions or changes - \$500.

*History Note: Authority G.S. 115D-89.3; 115D-92;*

*Eff. [August 1, 2014](#);*

*Amended Eff. [February 1, 2026](#); [November 1, 2023](#); [February 1, 2023](#);  
[February 1, 2017](#); [February 1, 2015](#).*