

REQUEST CONSTRUCTION DELEGATED AUTHORITY

Community College:		Phone:	
Address:			
City:	State NC	ZIP:	
Person completing form:			

The college must complete this Request for Construction Delegated Authority – Capital Improvement (NCCCS 3-8A) form and submit to the System Office.

- Who is the person appointed to serve as the Capital Projects Coordinator (CPC)? _____
- Does the College have access to technical construction expertise, as demonstrated by licensed credentials and experience? Y N
- Do the Board of Trustees have available the services of an attorney versed in construction law? Y N
- Does the CPC have designated administrative support staff? Y N
- Does your college have a HUB coordinator identified for HUB reporting and compliance? Y N
- Does your college understand and assume the Duties and Responsibilities outlined in the Construction Delegated Authority Guidelines? Y N

Signatures

Capital Projects Coordinator:	Signature:	Date:
Chief Financial Officer:	Signature:	Date:
President:	Signature:	Date:
Chairman, Board of Trustees	Signature:	Date:

The community college understands and accepts the responsibility of assuming delegated authority for capital improvement projects with a total project cost of \$500,000 to less than \$2,000,000. The college is committed to following the policies, procedures, and guidelines as provided by General Statute, the Administrative Code, the NCCCS Construction Manual, and the State Construction Manual.

Email To: CIProjects@ncccommunitycolleges.edu