

NUMBERED MEMO CC26-042

TO: Members of the State Board of Community Colleges, Chairs of the Community College Boards of Trustees, Community College Presidents, Chief Academic Officers, Chief Admissions Officers, Basic Skills Directors, Business Officers, Continuing Education Officers, Customized Training Directors, Chief Financial Officers, Distance Learning, Financial Aid Officers, Personnel Officers, Student Development Administrators, Public Information Officers, Registrars, & Other Interested Parties

FROM: Jonnell Carpenter, *NCCCS General Counsel*

SUBJECT: Substantive Change – Proposed Amendment of 1D SBCCC 400.8 – Courses for Curriculum Programs

DATE: July 21, 2026

On May 19, 2026, the State Board of Community Colleges (SBCC) provided public notice that it initiated the rulemaking process to amend the State Board Code, **1D SBCCC 400.8 – Courses for Curriculum Programs**. The SBCC received public comments on this code through June 18, 2026. After consideration of the public comments, the SBCC is recommending a change to the proposed amendment of 1D SBCCC 400.8 – Courses for Curriculum Programs. The change constitutes a substantive change under 3A SBCCC 100.2(l).

The proposed amendment including the substantive change is published on the NC Community College System's website, [Numbered Memos - NCCCS \(ncccommunitycolleges.edu\)](https://ncccommunitycolleges.edu). For your convenience, a copy of the proposed rule, with the substantive change indicated, is attached to this memorandum. The highlighted items indicate the proposed change that the SBCC approved. "Strikeouts" indicate deletion of prior suggested language. Please post a copy of the proposed rule with the substantive change in prominent places so that all individuals affected by the proposed change will be informed.

Any member of the public has the right to submit written comments on the proposed substantive change. Please note that any person who submits a public comment on behalf of their community college should comply with their college's local process for submitting

comments on a proposed rule. **Written comments on the substantive change must be received within five (5) business days and by no later than 5:00 p.m. on July 28, 2026.** Any member of the public has the right to request a hearing on the proposed rule. Requests for a hearing must be received by no later than **5:00 p.m. on August 5, 2026.** Written comments and requests for hearing shall be directed to the following address: Jonnell Carpenter, 5001 Mail Service Center, Raleigh, NC 27699-5001 or by email at publiccomments@nccommunitycolleges.edu. Thank you for your attention to this matter.

CC26-042

Email Copy
Attachment



State Board of Community Colleges Code
TITLE 1. COMMUNITY COLLEGES

CHAPTER D. EDUCATION PROGRAMS

SUBCHAPTER 400. CURRICULUM

1D SBCCC 400.8 Courses for Curriculum Programs

(a) The Combined Course Library shall contain the following elements for all curriculum program credit courses approved for the North Carolina Community College System:

- (1) Course prefix;
- (2) Course number;
- (3) Course title;
- (4) Classroom hours and laboratory, clinical, and work-based learning hours ~~contact—hours, if applicable;~~
- (5) Credit hours;
- (6) Prerequisites and corequisites, if applicable;
- (7) Course description consisting of three sentences; and
- (8) Tier Funding classification.

(b) The numbering system for curriculum courses within the Combined Course Library is as follows:

- (1) The numbers 001-099 shall be assigned to developmental courses ~~or supplemental courses. Supplemental courses provide supplemental skills to a specific co-requisite course or customized developmental course delivery.~~ Developmental courses are designed to address academic preparedness, workforce retraining, development of general and discipline-specific strategies, and barriers to learning. Developmental ~~and supplemental~~ courses do not earn credit toward a certificate, diploma or degree and shall not be calculated in the student's curriculum grade point average (GPA).

- (2) The numbers 100-109 and 200-209 shall be assigned to certificate and diploma level curriculum courses. These courses shall not be included in associate degree programs.
- (3) The numbers 110-189 and 210-289 shall be assigned to associate degree level courses. These courses may also be included in certificate and diploma programs.
- (4) The numbers 190-199 and 290-299 shall be assigned to seminar or selected topic courses that may be offered for a single term and which courses offer content not found in existing courses. To offer the course content after the initial term, the Curriculum Course Review Committee shall approve the course for inclusion in the Combined Course Library.
- (c) A college shall use the course information (prefix; number; title; classroom, laboratory, clinical, and work-based learning ~~contact~~ hours; credit hours; prerequisites and corequisites; and course description) as listed in the Combined Course Library.
- (d) A college may add a fourth sentence to the course description in their local college catalog to clarify instructional content or instructional methodology.
- (e) A college is responsible for ensuring that students have satisfied requisite course requirements by documenting that they have either completed the appropriate courses or have demonstrated that they have the appropriate knowledge and skills required for admission to the courses as determined by the college.
- (f) A college may establish a local policy for waiving requisite requirements for individual students.
- (g) A college may divide courses into incremental units for greater flexibility in providing instruction to ~~part-time~~ students or to provide shorter units of study for abbreviated calendars. Each of the following criteria applies to courses divided into incremental units:
- (1) A course may be divided into two or three units that are designated with an additional suffix following the course prefix and number;
 - (2) The units shall equal the entire course of instruction, without omitting any competencies;

- (3) The combined contact and credit hours for the units shall equal the contact and credit hours for the course;
- (4) If the course is a prerequisite to another course, the student shall complete all component parts before enrolling in the next course; and
- (5) If the course is a corequisite to another course, the student shall take the corequisite course before or in conjunction with the prospective course.
- (h) The North Carolina Community College System Office shall appoint a Curriculum Review Committee of representatives from Chief Academic Officers and community college presidents. The Curriculum Review Committee shall have the authority to:
- (1) Approve and maintain curriculum courses in the Combined Course Library;
 - (2) Determine whether a curriculum course may meet a general education designation for certificates, diplomas and associate in applied science programs using the current criteria guided by criteria from institutional accrediting agencies.
 - (3) Assign an obsolete status to Archive curriculum courses that have not been offered by any community college for ~~three~~ five consecutive years.
- (i) The North Carolina Community College System and The University of North Carolina shall appoint a Transfer Advisory Committee of representatives from North Carolina community colleges and The University of North Carolina. The Transfer Advisory Committee shall have the authority to do the following ~~in regards~~ in regard to curriculum courses:
- To determine whether a curriculum course may receive a transfer designation for Associate in Arts and Associate in Science degrees, the following standards shall apply:
- (1) General Education (Universal General Education Transfer Component):
A course shall be designated as general education when it:
 - (A) meets current criteria established by institutional accrediting Agencies in the following disciplines: Communications, Humanities/Fine Arts, Math, Social/Behavioral Science, or Natural Science
 - (B) is comparable in content and rigor and accepted as equivalent for

transfer across the sixteen constituent institutions of The University of North Carolina.]

(2) Universal General Education Transfer Component (UGETC):

A course shall be designated as UGETC when it:

(A) meets current criteria established by institutional accrediting agencies in the following disciplines: Communications, Humanities/Fine Arts, Math, Social/Behavioral Science, or Natural Science; and

(B) is comparable in content and outcomes and accepted as equivalent for transfer across the sixteen constituent institutions of The University of North Carolina.

(3) Pre-major/Elective (Transfer) Designation:

A course shall be designated as a transfer pre-major or elective when it:

(A) supports preparation for a specific academic discipline or field of study;

(B) aligns with the expected knowledge, skills, and competencies of the intended major; and

(C) demonstrates sufficient similarity in outcomes [and rigor] to be transferable between institutions.

To determine whether a curriculum course may meet a general education designation for Associate in Arts and Associate in Science degrees guided by criteria from institutional accrediting agencies.

~~(1) To determine whether a curriculum course may meet a universal general education transfer component designation using the following standards:~~

~~(A) Then current criteria established by criteria established by institutional accrediting agencies; and~~

~~(B) General education equivalency at all sixteen constituent institutions of The University of North Carolina.~~

~~(2) To determine whether a curriculum course may meet a premajor/elective designation for Associate in Arts and Associate in Science degrees using the following standards:~~

~~(A) Focus on skills, techniques, and procedures specific to the student's occupation or profession;~~

1 ~~(B) Similar in intended outcomes and competencies, and so, transferable~~
2 ~~—between institutions.~~

- 3 (j) When a student receives credit for a Combined Course Library curriculum
4 course, this credit shall be transferable to any college in the North Carolina
5 Community College System.

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7 *History Note: Authority G.S. 115D-6.1; S.L. 1995, c. 625;*

8 *Temporary Adoption Eff. June 1, 1997;*

9 *Eff. July 1, 1998;*

10 *Amended Eff. _____; [August 1, 2025](#); [December 1,](#)*

11 *[2018](#); [November 1, 2017](#); June 1, 2009; July 1, 2007; October 1, 2006;*

12 *December 1, 2004; August 15, 2004.*